



Guide for Foreign Students

UNIVERSITY OF JOINVILLE REGION



A Universidade de todos

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Yoná da Silva Dalonso

Welcome to Univille – University of Joinville Region!

Congratulations on choosing the University of Univille for your studies abroad. It's with great pleasure that we welcome you to our university. We hope that this period will be the beginning of a great time full of challenges and success.

Getting to know new people and places is an exciting experience and opens one's horizons beyond compare. We look forward to welcoming you and sincerely hope your stay in Joinville will be a pleasant and rewarding one.

This guide has been created to facilitate your arrival and stay. We are gratified that you have chosen Univille and we are ready to help with whenever you may need.

International Office



University of Joinville Region – Univille

Mission

To promote a remarkable humanistic and professional education, engaged in research, extension and teaching, to contribute to sustainable development.

Vision

To be recognized, in our country, as a community university committed to teaching, research and extension, focused on sustainable development.





Univille

The University of the Region of Joinville – Univille. A pioneer in higher education in the largest city of the state of Santa Catarina. A privileged place for permanent education, from elementary school to undergraduate and graduate courses. This institution serves as a space for articulation among teaching, research and continuing education. With headquarters in Joinville, São Bento do Sul and São Francisco do Sul, Univille promotes contact with multiple areas of knowledge, whether in classrooms and laboratories or inside the community.

Teaching through means of innovative learning practices fosters research, generating solutions and results and reaches out to the community through extension courses, contact between teacher and university student with the citizens. These exchanges enable teachers and students to break down the frontiers of Santa Catarina and Brazil, establishing a relationship with other cultures, linking contents with the fields of knowledge existing at Univille.



University structure

Teaching-learning

A teaching-learning process in continuous evolution, where teachers and students use research and continuing education to experience situations related to everyday life. In harmony with the needs of a contemporary and innovating world, Univille provides permanent education through its primary and secondary school (Colégio da Univille), undergraduate and graduate courses as well as specialization, master and doctorate degree courses.

Univille Primary and Secondary School

The proposals involving Child, Primary and High School Education are aimed at full citizenship development. The objective is to stimulate the students' capacity to interact with the world. The Colégio da Univille provides your child with the opportunity of experiencing the advantages of attending a university while still at school.





Courses

The increasing competition between companies and people has led universities to constantly look for new ways of improvement and professional development. In this context, continuous education plays a fundamental role with emphasis on graduation courses at academic specialization level. Consisting of the most varied areas of professional performance, it acts as an instrument for exchanging ideas and broadening concepts. As a university, Univille strives to offer quality and innovation in its specialization courses. In order to do this, partnerships are formed to offer more courses and opportunities for study. You can visit Univille's website to see more about the graduate courses (*lato sensu*) and master's degree courses (*strict sensu*) offered.



Undergraduate Studies

More than 30 subject areas are offered in undergraduate studies backed by a modern technological infrastructure. Ongoing teacher qualification, together with the encouragement of research and extension activities provide full educational training for professionals in different areas, seeking to respond to the challenges of modern life and the constantly evolving work market.

Learn more about the courses:

- Administration – emphasis on Business Administration
- Administration – emphasis on Marketing Management
- Administration – emphasis on Production and Logistics Management
- Visual Arts
- Marine Biology
- Religious Studies
- Biological Science
- Accounting
- Economics
- Foreign Trade
- Design – qualification in Digital Animation
- Design – product Design or Visual Programming
- Interior Design
- Fashion Design
- Law



- Physical Education
- Sanitary and Environmental Engineering
- Mechanical Production Engineering
- Mechanical Engineering
- Chemical Engineering
- Pharmacy
- Gastronomy
- Geography
- Financial Management
- History
- Language Arts
- Mathematics
- Medicine
- Dentistry
- Pedagogy
- Information Systems

Graduate Studies

These courses are designed for professional improvement, expanding opportunities, the possibility of acting as a teaching professional in educational institutions, personal growth and technical updating. This is what you can achieve by investing in a graduate studies course at Univille.



The University offers two modalities:

- Lato Sensu (specialized studies)
- Stricto Sensu (master's degree and doctorate)

Specialized Studies

Univille offers specialized studies in the areas of Management, Engineering, Education, Law, Gastronomy and Arts. Check out the courses offered through our website: [hppt://www.univille.br/pos](http://www.univille.br/pos)

Master's Degree

Currently, the University offers four master's degree programs, all of which have been reorganized by Capes – Coordenação de Aperfeiçoamento Pessoal de Nível Superior (Coordination for the Improvement of Higher Education Personnel), a body from the Ministry of Education responsible for regulation and periodic evaluation of these courses. For more information check the website: [hppt://www.univille.br/mestrado](http://www.univille.br/mestrado)

- Master's in Health and Environment
- Master's in Process Engineering
- Master's in Cultural Heritage and Society
- Master's in Education
- Master's in Design



Research Area

Innovative learning practices and the interrelation among teaching, research and extension open new horizons for the scientific production of the University. Nowadays, Univille has research groups in many areas enrolled at the National Board for Technological and Scientific Development (CNPq – Conselho Nacional de Desenvolvimento Científico e Tecnológico).

Extension Projects and Programs

Extension is a way of communicating and socializing with the community, the knowledge spread through teaching and research as well as through the several projects and programs which are developed to encourage university students to contribute as citizens, learning more about the resources of the society in which they live, interacting and building new knowledge.



International Affairs Office

The International Affairs Office is the focal point for all international activities at Univille. We are committed to ensuring that our international students get the most from their time spent at Univille as well as specific advice and information regarding application forms, learning agreements, housing and language courses, among others. Welcoming international students, teachers and researchers from all over the world and offering them all possible support is not just a mission, it is our pleasure.





Studying Abroad – Admission Process

The foreign student must contact the International Office of his/her own University and check if the institution has an agreement with Univille. If so, the university will contact us and the International Office will send the application forms. The foreign university will then return the application forms to Univille for analysis by the appropriate Department. If the application is approved, the International Office will send a letter to the student, informing him/her of their acceptance to study at Univille.

Accommodation

Once the admission process has been accepted and approved by the Coordinators, the student must state if he/she wants the International Office to arrange accommodation. The University does not have dormitories on campus and normally the foreign students participate in the Host Family Program, the purpose of which is to connect people



with other cultures and facilitate students' lives. In this case, the International Office selects families and advises the students to contact family members. For more detailed information, the student must contact the International Office.

Registration at Univille

In order to register, the student must send a digital copy of the passport, health insurance and visa. On arriving at Univille, the student will be required to sign the registration agreement at the Centro de Atendimento Acadêmico (Academic Center). After, the student will have, access to university facilities as computer labs, library, gym, etc.

Course Equivalences

There is a process at the end of the exchange program period for determining course equivalency with the university of origin. At the end of this study period at Univille, the International Office sends the Course Report to the foreign university, together with any other document necessary for performing equivalences.

Portuguese Language

There are no specific tests. However, a medium level of knowledge in the Portuguese language is required as all classes are conducted in this idiom. The following website tests a person's level in the Portuguese language: http://www.languagetrainers.com/language_tests/portuguese_level_test.php



Evaluation System

Approval at Univille is granted according to the general by-laws of the University, articles 78 to 81, as follows:

1. For undergraduate courses, there must be at least four partial evaluations and two other evaluations in each subject plus a final exam, when necessary;
2. The average grade must be equal to or above 7 (seven) in the partial evaluation. Should the student achieve this grade he/she will be exempt from the final exam;
3. Any student who fails to reach an average grade of 3 (three) in the partial evaluation in each subject or who does not attend classes will not be eligible to take the final exam;
4. To obtain the final average grade in each subject, the average grade will be added to the grade of the exam and to the average grade of the partial evaluations, and the result will be divided by 2 (two);
5. The student will be approved in the subject if he/she obtains a final grade equal to or above 5 (five) with at least 75% class attendance during the academic year.
6. The classes at Univille are all conducted in Portuguese.



University Services

Facilities

In order to maintain the teaching practice and research in the university, Univille offers laboratories, health care centers, a pharmacy and library among other services. The constant search for investments has enabled the modernization of facilities and equipment.

Student Support

Student Support helps the student to organize his/her personal and academic life. It also offers psychological help and orientation with any personal problems. Student Support also helps students to find accommodation near campus.

Dental Clinics

Emergency, preventive, surgical and reconstructive dental procedures are performed for children, teenagers, adults and patients with special needs. Dental services give priority to the Joinville and micro-region communities.



Psychological Services

Univille Psychological Services provides free services for students, teachers, groups, organizations and the community in general. Psychological Services is directly connected with the Psychology course and activities are carried out by course students and by supervising teachers in the clinical, educational, organizational and occupational health areas.

Academic Calendar

The Academic Calendar and other information is available from the website: <http://community.univille.edu.br/secretaria/contentId/154574> , there is always up dated information about everything pertaining to the university.

Library

The university library is located in the main campus. It contains thousands of books, and a collection of textbooks and CDs. All material in the Library is listed in the Library's electronic catalogues which provides quick and easy access from any computer. The student library card is required when borrowing books etc. from the library. This card can also be used as a student card and it can be obtained from the International Office.

Computer Center

There are many facilities with computer and internet access. Students can use these services during the week from 7:30am to 10pm. To get your password and credentials, you should contact the International Office.



Sports

Univille offers modern sports facilities with gym, swimming pool, and rooms for specific physical activities. There are many sports groups at the university: indoor football, volleyball, gymnastics, dance, stretching, judo, basketball.

Banks

The main campus has an HSBC agency and three ATMs that operate 24/7 from the Banco do Brasil and HSBC.

Health Care Center

The University has an emergency room that provides medical assistance and which is open for every day emergencies.

DCE – Student Center

The DCE is a center run by and for students. It will help you with any questions you may have during your stay at the university.

Events

Univille is the entrance door to events taking place in the municipalities around Joinville, such as speeches, courses, fairs, meetings and seminars that bring new knowledge and which offer topics for discussion in the most varied areas.

General Information

Student Visa

This visa is required by the Brazilian Federal Government for students entering the country to study. Information regarding this visa must be obtained from a Brazilian Embassy/Consulate in the student's country as this visa must be obtained in advance and the process can take several days or weeks.

Once the student has been accepted for the Exchange Program at Univille, he/she must submit the Acceptance Letter from the International Office to Brazilian Embassy/Consulate in order to get the student visa.

Students who belong to Mercosul countries just need the identification card to come to Brazil.

Once in Brazil, the foreign student must register with the Federal Police within 10 days after arrival. This type of visa cannot be transferred. Should the visa expire there will be a penalty for each day of delay. For more information go to the Federal Police website: <http://www.dpf.gov.br/>



Health Insurance

Brazil has an international agreement with some countries such as Portugal, Spain, Italy, Uruguay, Luxemburg, Paraguay, Chile, Greece and Argentina. If you belong to one of these countries, you will be able to take advantage of the SUS – National Health System of Brazil. Contact the Social Security Agency in your country to update your situation before arriving in Brazil.

Check everything you will need for a safe trip.

Before leaving home...

- Identity Card
- Passport
- Visa for Brazil for 1 year
- Copy of the Acceptance Letter from the university
- Copy of the Insurance - Health and Life
- Credit Card and/or Money
- Copy of the Agreement of Studies
- Address and Phone number of the Brazilian University
- Learn Portuguese or do a refresher course
- Inform the International Office of the date of arrival
- Apply for a room and transfer the deposit (deadline!)



My first steps at Univille...

- Register at the Federal Police within 10 workdays
- Contact the University Coordinator on arrival
- Contact Univille's International Office on arrival
- Sign the registration at the CAA – Academic Center
- Schedule a visit around the Campus with the International Office

Before Leaving Univille...

- Notify Univille's International Office at least two weeks prior to departure date.
- Notify your University International Office of the date of your departure.
- Pay any pending bills
- Make sure you have all your documents.



Brazil – Joinville

Brazil is a large country. Exploring each part is like getting to know many little countries and cultures inside one. The southern region, where Joinville and Univille are located, has had a strong European influence since it was first settled.

The history of Joinville began with a marriage linking the Brazilian imperial family with French royalty. In 1843, François Ferdinand Philipe, the prince of Joinville, son of Louis Philipe, king of France, received this land as part of the dowry from Princess Francisca Carolina, daughter of the emperor Pedro I. People here are very friendly and hospitable while proudly preserving their traditions and culture. It's a place that values its history and past but, at the same time, is aware of the importance of investing in the future.

Currency

The monetary unit in Brazil is the REAL (R\$) and the current exchange rate can be obtained from banks and websites.



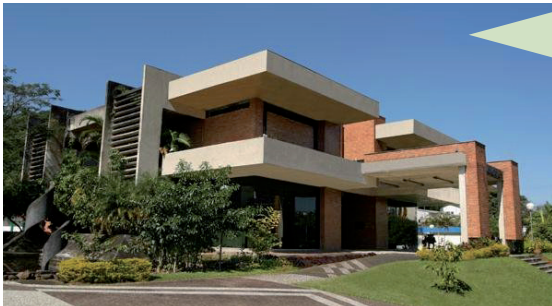
International credit cards are accepted in most of the hotels, restaurants, stores and travel agencies, among others. It is possible to find a currency converter at the Central Bank's website : (<http://www.bcb.gov.br/?TXCAMBIO>)

What to visit? Interesting Places

Joinville has a very rich history. The old Dona Francisca Colony consisted of a mixture of immigrants from all over Europe who built their homes here and made their livings from the land and commerce. Listed below are important places of interest to visit. The city also offers a variety of entertainment such as bars, restaurants and night clubs which can be checked out on the website: <http://www.guiasantacatarina.com.br/joinville/> and <http://www.turjoinville.com.br>

Casa da Cultura (The House of Culture)

This is a cultural complex with four schools which also houses the Municipal Victor Kursancew Art Gallery. It is open from Monday to Friday, from 7am to 9pm, and the art gallery is open from Monday to Friday from 8am to 12 midday, and from 2pm to 8pm. Address: Rua Dona Francisca, 800 – Downtown.



Arquivo Histórico de Joinville (Historic Archives of Joinville)

Historic documents have been preserved here since the Dona Francisca Colony was first settled. It is open from Monday to Friday, from 8am to 2pm. Address: Avenida Hermann August Lepper, 650 – Saguauçu.



Estação Ferroviária (Railway Station)

A German style construction, built in 1910, open from Tuesday to Sunday, from 2 to 6 pm. Address: Rua Leite Ribeiro – Floresta.

Alameda Brüstlein – Rua das Palmeiras (Brüstlein Lane)

This avenue of empire palms leads the visitor to the Prince's Palace, today known as the National Immigration and Colonization Museum.

Casa Fritz Alt (Fritz Alt House)

This is the original house that belonged to the artist Fritz Alt and its location gives the visitor a panoramic view of the city. It is open from Tuesday to Friday, from 9am to 12 midday and from 2 to 6pm. On weekends and holidays, it is

open from 11am to 5pm. Phone: 3433-3811. Address: Rua Aubé – Saguçu.

Catedral Diocesana de Joinville (Diocesan Cathedral of Joinville)

This Roman Catholic futuristic construction, formed by two giant shells, is famous for its stained glass windows which tell the history of man through symbols and colors. It is open from Monday to Friday, from 7am to 12 midday and from 2 to 5pm. Address: Rua do Príncipe, 746 – Downtown.



Centreventos Cau Hansen (Cau Hansen Event Center)

This building was inspired by the most advanced European and American architectural projects. Housed inside the Event Center are the Juarez Machado Theater and Bolshoi Theater School in Brazil. Address: Avenida José Vieira, 315 – Downtown.



Escola do Teatro Ballet Bolshoi (Bolshoi Theater School in Brazil)

Joinville is the first city in the world to have a branch of the famous Bolshoi Theater from Moscow, which was founded in 1776 in Russia. Since that time it has been a dance reference worldwide. It is open from Monday to Friday, from 8am to 8pm. Visits by appointment.

Teatro Juarez Machado (Juarez Machado Theater)

The theater is named after one of Joinville's most prominent artists. The Juarez Machado Theater acts as the stage for the Bolshoi dancers and students alike, as well as for plays and other events.

Cemitério do Imigrante (Immigrant Cemetery)

This cemetery is a National Monument and contains the graves of early German settlers, thus preserving their origins. It is open from Monday to Friday, from 9am to 12midday and from 2pm to 5pm. Address: Rua XV de Novembro, 1000 – Downtown.



Mercado Público Municipal (Municipal Market)

This German-style construction is a perfect place to buy fresh seafood, fruit and vegetables. On certain nights you can enjoy the sound of Popular Brazilian Music (MPB) as you savor the delights of the local cuisine offered in the many restaurants and bars inside the market. It is open from Monday to Friday from 7am to 7pm. On Saturdays it is open from 7am to 1pm. Address: Rua Paulo Medeiros, 395 – Downtown.

Mirante (Lookout)

A vantage point located on Boa Vista Hill, 250 m high, among the native vegetation of the Atlantic Forest. It offers a panoramic view of the city including Babitonga Bay and São Francisco do Sul. Address: Rua Pastor Guilherme Rau – Saguçu.

Citadela Cultural Antartica (Antarctica Cultural Center)

The old Antartica brewery was converted into a cultural center which now houses a theater, two galleries for art exhibitions and a movie theater. Address: Rua XV de Novembro, 1.383 – América.



Barco Príncipe de Joinville III (Prince of Joinville Boat III)

This enjoyable and safe trip on calm waters is offered by the best equipped tourism boat sailing on the Brazilian Coast. Its route includes the Saguçu Lagoon, Babitonga Bay and several islands in the region between Joinville and São Francisco do Sul. Address: Rua Prefeito Baltazar Buschle, 3870 – Espinheiros.

Expoville

Located beside the main access to the city from the BR 101, Expoville has a complete infrastructure for hosting events. Address: Rua XV de Novembro, 4.305 – Glória.

Parque Caieiras (Caieiras Park)

The park offers 1000 million m² of environmental area and it is located to the east of the city center, near Saguçu Lake. Caieiras Park is an ecological park with native species. Open from 8am to 5pm, from Wednesday to Sunday. Address: Rua Waldomiro Rosa – Adhemar Garcia.



Parque Ecológico Morro do Finder (Finder Hill Ecological Park)

Located in an area of 500 thousand m², this park offers a concentration of different species of Atlantic flora and fauna, as well as water springs and beautiful views. Walking or riding a bike, visitors can follow trails, visiting caves and woods. Address: Rua Antônio Haritsch – Bom Retiro.



Parque Zoobotânico (Zoo Botanical Park)

This park provides an opportunity to be in contact with nature and to observe several animal species and plants from our region (monkeys, alligators, owls, among others). Address: Rua Pastor Guilherme Rau – Saguaiçu.

Estrada Bonita (Bucolic Drive)

This rural area looks like a German Colony of immigrants from the last century. Here, you can find small, well cared for farms where the inhabitants sell homemade products (jam, biscuits, liquors, sugar cane syrup, cheese and bread). Other attractions include local restaurants offering mouth watering local produce, inns and relaxing river scenery. Address: BR 101 Km 20 – Pirabeiraba.



Museums

Museu de Arte de Joinville (Joinville Art Museum)

The Museum offers exhibitions of art works by local and national artists. Open from 9am to 5pm, from Monday to Friday and on weekends and holidays from 11am to 5pm. Address: Rua XV de Novembro, 1.400 – América.





Museu Nacional de Imigração e Colonização (National Museum of Immigration and Colonization)

The National Museum of Immigration and Colonization exhibits historic furniture together with typewriter, sewing machine, gun, watch and cart collections. Open from Tuesday to Friday, from 9am to 5pm. Address: Rua Rio Branco, 229 – Downtown.

Museu da Indústria (Industrial Museum)

The Industrial Museum offers a collection of items from different industries. It is located inside the Railway Station. Open from Tuesday to Sunday, from 9am to 12 midday, and from 2 to 6pm. Phone: 3455-0372. Address: Rua Leite Ribeiro – Floresta.

Museu de Fundição (Foundry Museum)

This collection of 700 items includes books, documents, photos, tools, equipment, artistic works, minerals and other articles related to foundry. Open from Monday to Friday, from 7:30 to 11:50am, and from 1 to 5:20pm. Address: Rua Albano Schmidt, 3.333 – Boa Vista.

Museu Arqueológico do Sambaqui (Sambaqui Archeological Museum)

This museum houses more than 40.000 archeological items from our region – some of them dating back 4,800 years – found in Joinville and its surroundings. On display are cultural elements of the “sambaqui man”, his food, esthetic and funeral habits as well as his stone art and crafts. Open from Monday to Friday, from 9am to 5pm; on weekends and holidays, from 11am to 5pm. Address: Rua Dona Francisca, 600 – Downtown.



Museu Nacional do Bombeiro (National Fire Fighters Museum)

The National Fire Fight Fighters Museum is located at the Volunteer Fire Fighters Station and offers an exhibition of the history of Joinville and of the fire fighters of Brazil. Open from 8am to 10pm, from Monday to Sunday. Address: Rua Jaguaruna, 13 – Downtown.

Calendar of Festivals

Two important festivals are held in Joinville every year: the Dance Festival and the Flower Festival. Additionally, there are many other festivals in the region and around Santa Catarina. Check out these events on the website: <http://calendario.sol.sc.gov.br/> and <http://turjoinville.com.br>.



FLOWER FESTIVAL



Remember!

- Temperatures can vary greatly depending on where you are in the world. It is therefore suggested that you check out the current season in advance in order to know what to pack in your luggage.
- It is also important to know in advance about the types of transport most used in the country of destination.

Useful Links:

There are websites designed to facilitate information for students who are interested in attending foreign institutions. Information includes visas, scholarships, exchange programs, travel and culture among others.

Here are some of these websites:

- Fórum de Assessorias das Universidades Brasileiras para Assuntos Internacionais (Faubai) (Counseling of Brazilian Universities for International Affairs): www.belta.org.br/faubai/br/index;
- Ministry of Education – MEC: www.portal.mec.gov.br
- Ministry of External Affairs: www.mre.gov.br
- Embassies and Consulates: www.consulados.com.br;
- Brazilian Federal Police: www.dpf.gov.br
- General Legal Information: Embassy World: www.embassyworld.com
- Joinville: <http://calendario.sol.sc.gov.br>, <http://turjoinville.com.br>, <http://www.guiasantacatarina.com.br/joinville>, <http://www.turjoinville.com.br>
- Brazilian Culture - <http://www.everyculture.com/Bo-Co/Brazil.html>
 - Hostels www.hostelworld.com, <http://www.albergues.com.br/>
 - Portuguese Language Level: http://www.languagetrainers.com/language_tests/portuguese_level_test.php, http://www.omniglot.com/language/phrases/portuguese_br.php



Addresses of Offices and Phone Numbers

Univille – University of Joinville Region

Campus Universitário s/n – Bom Retiro

89223-251 – Joinville –SC / Brazil

Phone: (55) 47 3461-9000

Fax: (55) 47 3473-0131

E-mail: reitoria@univille.br

Homepage: www.univille.br

International Office

Administrative Building

Phone: 55 47 3461-9051

E-mail: internacional@univille.br

Emergency Phones

Fire Department – 193

Police Department – 190

Hospital Emergency – 193

Federal Police – (55 47) 3431 6800

